

**IN THE MUNICIPAL COURT OF RECORD  
CITY OF OKLAHOMA CITY, STATE OF OKLAHOMA**

**Order No. 20-03**

**TEMPORARY ORDER FOR  
RELEASE ON OWN RECOGNIZANCE AND  
CANCELLATION OF DOCKETS**

The Court, being fully informed of the exigent circumstances regarding the COVID-19 virus, hereby orders as follows:

1. Court dockets are hereby cancelled through Friday, April 3, 2020. No warrants shall be issued during this time. No continuance fees shall be assessed during this time. The Court will continue to assess the situation and make further orders as necessary.
2. Municipal Court defendants are authorized to be released as soon as possible, on their own recognizance, without appearing before a judge and without a judge's signature only if no holds exist for any other county, state or federal charges and the defendant signs a promise to appear in court on a date, time and place certain. This Order includes defendants who have been jailed on City warrants or on new City charges.

Under no circumstances shall intoxicated or inebriated persons be released on their own recognizance pursuant to this Order unless cleared for release by jail staff. Persons who are intoxicated, inebriated, combative or who are otherwise not suitable for immediate release, shall be held for a period of not more than ten (10) hours before release on their own recognizance.

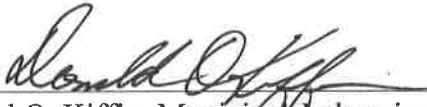
Any persons delivered to the jail on City charges or City warrants subsequent to the signing of this Order are to be released immediately upon their own recognizance under the same conditions as stated above.

3. The Court Administrator has advised the Court that the docket counter has been relocated to Customer Service Window No. 1 to address any docket concerns during this period. The Court Administrator has further advised the Court that all probation interviews are cancelled until further notice. Municipal Court will remain open for business until further notice as directed by the City Manager.
4. The Deputy Municipal Counselor has advised the Court that the Criminal Justice Division will continue to conduct its operations until further notice.

5. This Order is temporary in nature and, except as stated in paragraph 1, will remain effective until the state of emergency is lifted by both the Governor and the Mayor or until further order of the Court.

**IT IS SO ORDERED.**

Dated this 16<sup>th</sup> day of March, 2020.



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Donald O. Kiffin, Municipal Judge signed on behalf  
Philippa C. James, Presiding Municipal Judge